

Application Guidelines

Jenny and Graham Lang Collaboration Travel Grant for 2019

Closing date: Friday 31 August 2018, 6:00 pm AEST

Late or incomplete applications will not be accepted.

Please read these instructions carefully before putting together an application.

1. Introduction

The Jenny and Graham Lang Collaboration Travel Grant is sponsored by MND Victoria and managed by MND Australia.

2. Objectives of the Jenny and Graham Lang Collaboration Travel Grant

The Jenny and Graham Lang Collaboration Travel Grant is awarded to support travel and associated costs for postdoctoral fellows to investigate and establish collaborative projects with ALS/MND researchers. This may include a period working in a research facility overseas and can be combined with other grants. The grant can be for an independent project or an addition to an innovator grant or postdoctoral fellowship project

The Jenny and Graham Lang Collaboration Travel Grant will be awarded to a postdoctoral research fellow who has no more than 10 years postdoctoral research experience. The grant (up to \$15,000) will reflect the projected costs of travel and its associated costs and must be used only for this purpose.

3. Application

3.1. Key eligibility criteria and application requirements

- 3.1.1. The applicant must be a postdoctoral research fellow with an interest in motor neurone disease.
- 3.1.2. The applicant must have no more than 10 years postdoctoral research experience.
- 3.1.3. The applicant must be an Australian citizen or Australian resident.
- 3.1.4. The applicant must agree to write a formal report on the outcomes of the collaborative research and the impact of the funding, including the benefit for people with motor neurone disease.

3.2. **Application process**

3.2.1. **Applications will only be accepted through [NHMRC administering institutions](#). Applications should be submitted by the institution research office.** Applications submitted directly by the applicant will not be accepted.

3.2.2. All applications will be assessed by the [MNDRIA Research Committee](#) using the criteria outlined in these guidelines. The MNDRIA Research Committee is responsible for assessing applications and making their recommendation for funding approval to the Board of MND Australia..

3.3. **Applications close at 6:00pm AEST Friday 31 August 2018.**

3.3.1. Proposals are to be sent to Janet Nash, Executive Officer Research by email to research@mndaustralia.org.au.

3.3.2. All sections of the application, including the coversheet, must be saved and forwarded as a single PDF document.

3.3.3. Font must be Arial and at least 11 pt.

3.4. **Incomplete or misleading information**

3.4.1. It is the responsibility of the applicant to ensure that applications are complete and accurate. If an application is incomplete or inaccuracies are identified, MNDRIA will exclude it from further consideration.

3.4.2. If any application is found to have been intentionally completed (or failed to be completed) in such a way as to mislead MNDRIA, or is otherwise false or misleading in any material respect, the applicant will be disqualified from the Fellowship.

4. **Proposal**

Applicants are required to support their application with the following:

- 4.1 A statement outlining the proposed travel program, including dates, destinations and purpose of travel.
- 4.2 An outline of the proposed collaborative project
- 4.3 A summary of the expected outcomes and benefits of the proposed travel and how it might impact on people living with MND
- 4.4 A budget outline (maximum \$15,000)
- 4.5 A **one-page** CV including qualifications, positions, conference attendance and selected publications in last 5 years, if applicable.
- 4.6 Letters must be provided by the applicant's institution and the host institution confirming their agreement to provide time/space for this project.

5. **Review process**

- 5.1 Applications will be reviewed by a minimum of three independent reviewers as part of a competitive, peer review process.
- 5.2 The successful applicant will be notified after the MNDRIA Grants Allocation Meeting on 8 November 2018.
- 5.3 The decision of the Research Committee is final and no correspondence will be entered into.

6. Payment and reporting

Payment will be made to the administering institution of the grant recipient. The administering institution should submit their invoice for the Fellowship prior to the commencement of the travel.

The successful Applicant will be required to submit a written report outlining the outcomes and benefits of their travel and the impact for people with MND. This report may be published on the MND Australia website. The Jenny and Graham Lang Collaboration Travel Grant must be recognised as a funder of the travel in all publications and reports arising from this grant.

7. Privacy of individuals / confidentiality

- 7.1 All personal information provided in the application and assessment details will be kept by MNDRIA and only be used for the purposes of administering this application, and if successful, the Fellowship.
- 7.2 Applicant's personal information will be disclosed to reviewers as noted above.
- 7.3 Some details of the successful application will be published on the MNDRIA website, including name, location, project title and a brief description of the project.
- 7.4 Information contained in applications will be regarded as confidential unless otherwise stated by MNDRIA.